



## Organization and project goals

Organization name

Project name

Reporting period

Person in charge of the project

Function

Email

Project goals

## Milestones and methods in the reporting period (planned values, achieved values, qualitative)

### 1. Milestones in the reporting period

Which of the milestones planned for the reporting period have been achieved in the project so far? Which ones have not or only partially been achieved? Please answer the question in key words.

### 2. Methods and measures

According to the application, which methods and measures were used in the reporting period? Please answer the question in key words.

### 3. Deviations

Which milestones, methods and measures that were planned so far could not (yet) be implemented/achieved and where is the project ahead of schedule? In case of delays, please insert new implementation date and briefly explain how the delay will be caught up or the methods and measures will be adjusted.

## Beneficiaries and participation

## Challenges, opportunities and risks

Did unexpected challenges develop or risks (from application) materialize during the reporting period? How did you deal with them? Please answer the question in key words.

Did any unexpected, additional opportunities present themselves during the reporting period? How did you seize them? Please answer the question in key words.

## Comprehensive sustainability in the reporting period

### 1. Environmental aspects in the reporting period

Please provide a brief description of the specific environmental aspects that were addressed during the reporting period.

### 2. Social aspects in the reporting period

Please provide a brief description of how the social situation of the beneficiaries/society has changed during the reporting period.

### 3. Economic aspects in the reporting period

Please provide a brief description of how the economic situation of the beneficiaries/society has changed during the reporting period.

## Review and outlook

### 1. Review: Highlights

### 2. Review: Lessons learned

### 3. Outlook

## Financials

Please upload the financials (comparison budget - actual costs in CHF) of the reporting period here.

Please explain deviations from the budget (greater than +/- 10%)

What is the total amount of project-specific third-party funding («matching funds») approved to date? (without contribution from the Foundation for the Third Millennium)

Are there still any applications for third-party funding pending?

## Additional information, special, comments

Upload documents or images

Miscellaneous

Current banking details

Date

## Intermediate Report - **Example form**

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Name of the person in charge

Final check